

MSABC Board of Directors Meeting

Saturday, September 28, 2013

1405 Douglas Street, Victoria, BC

Minutes

Call to order: 10:25 a.m.

Present: Gilles, Nancy, John, Susan, Len, Glen, Keith, Rod, Mike

- A. Adoption of Agenda** - adopted by Rod, seconded by Susan
- B. Adoption of Minutes from June 22, 2013 meeting** - adopted by Len, seconded by Susan
- C. Old Business**

1. Update on Meet Manager Manual

Len has been in contact with Active Network. The company is interested in accommodating the specific needs of running a Masters meet. This would include streamlining the electronic registration, collecting the entry money and downloading all of the information into Hy Tek.

2. Post mortem on Provincial Open Water Championships.

Terry Ryan is now a qualified Referee for Open Water sanctioned events. The Thetis Lake Provincials will be held in conjunction with the Swim for MS on the last Sunday of July. A report from this year's referee was submitted outlining some valuable safety concerns to implement for future events. Susan will share this information with the triathlon groups. More swimmers took part this year - perhaps due to the Provincials.

3. Updating Policy Information

The goal is to update all of the MSABC policies, compiling them into digital format and posting on the website. One or two policies will be reviewed in the next few meetings.

ACTION: The original policy will be uploaded with the amendments from recent meetings below. This will be forwarded to all board members prior to the meeting in order to quickly finalize the new policy quickly.

4. Team Sizes

John led a discussion on trying to find the fairest way to determine the winners.

MOTION: John moved for the 2013 -2014 year, to use the natural break to determine the small, medium and large club winners using last year's club memberships based on signed up members. **Susan seconded. ALL APPROVED**

ACTION: John will communicate with the Board prior to posting this information on the website, due before the first meet October 19, 2013.

Each year the natural break may change based on the previous year's membership numbers.

5. Awards Criteria

At the beginning of the year, information will be on the website to encourage clubs to consider their nominations and to outline the Academy Awards style concept. This will also encourage participation at the Banquet.

6. Transfer of Revenue from the Foundation

ACTION: Keith has requested that we discuss and update the Financial Policy as the first of the policies to update.

7. Expectation's for next year's Provincials

As our Board representative for Provincial meets, Len has communicated with Brent Hobbs and he feels that everything is in place considering the time of year. At this point, they are calling for a Senior Referee for the event in order to get it sanctioned. The events format will be the same as the past. Entry fees were discussed and \$80.00 is recommended. The Board will run the awards and help financially with the Banquet once Kelowna submits their budget.

ACTION: Susan and Len will compose a survey to the swim community asking their opinions on receiving ribbons, medals, plaques, thoughts on provincials etc.

D. New Business

1. Registrar's Report

Len has provided a detailed list for club registrars to follow and it is working extremely well.

Re unpaid swimmers, Susan recommended an audit to check to see if the number of people per club corresponds to the amount of money received by the treasurer. Discussion took place and it was decided that it is not necessary at this point. However, if there is a huge discrepancy, they will revisit the recommendation.

2. Swim BC Report

The AGM was in the spring and nothing else to report at this point.

3. MSC Report

The Level 1 coaching module will be out this fall. More information will come. Rod suggested that Glen or Gilles be the COP representative. It was decided that Gilles, as president, should be the representative for MSC.

4. Competition Report

ACTION: The idea of suggesting clubs have a time trial late November or early December to encourage new swimmers to take part in a mock swim meet will be posted on the website. This is due to the fact that there will be a long run between swim meets and to encourage new swimmers to take part. The clubs will be encouraged to write an article of how it went.

5. Communication Report

ACTION: a. Susan displayed 2 different fonts and will provide a new one for next meeting using all black letters and perhaps a softer font.

b. A compilation of "Why I swim" thoughts from the Provincials will soon be displayed on the blog.

c. Gilles will write a "Welcome" for the blog.

All of the upcoming meets will be announced as well as Team Size information.

6. Financial Report

The 2013 - 2014 basic budget was discussed. The financial report is included in the Secretary's file.

MOTION: Mike moved to accept the budget for 2013-2014 as presented. Rod seconded. **All in favor.**

7. Danielle's request

ACTION: Gilles will contact Danielle explaining that we do have the funds but the board has decided that due to the FINA rules of where swimmers must represent their club, not their province or their country, it should be the clubs responsibility to pay for their coaching. The Board would prefer to focus on events taking place in BC. The Worlds would probably only include 1% of the membership.

8. Clarification of MSABC insurance coverage

ACTION: Glen will ask Swim BC what kind of insurance MSABC directors have.

ACTION: Len will ask Swim BC if a swimmer with Tri insurance only, can swim with a MSABC club.

9. Caps

ACTION: Mike will research the name of the company that provides on line merchandise without carrying an inventory.

10. MSC request for nominations for AGM

The AGM has been moved to Nov. 14, 2013. Every club will have an opportunity to vote.

ACTION: Susan and Nancy will nominate Glen Mehus to be a director for MSC.

ACTION: Rod and Len will nominate Keith Kendal to be a director for MSC.

11. Banner

The idea is to purchase a banner (approx 4' x 9') to display at Provincials, age group meets or International meets to promote Masters swimming.

The cost for the banner is not in our budget for this year.

ACTION: Gilles and Glen will inquire about cost

ACTION: John will find information on transportable banners that stand upright.

12: Policies

ACTION: Susan will digitally prepare the Financial Policy to be revised for the next meeting.

13. Leon's Award: Congratulations from the Board with photo will be on the Blog, Face book and the front page of the website.

E. Any Other Business

Gilles will suggest to Greg to use the Face book page in order to advertise the employment position at Team Aquatics.

2. Discussion took place for the 2013 - 2014 face to face meetings. The next meeting will be late November or early December and to be determined by a Survey Monkey.

The subsequent meetings will be around the March 1 Victoria meet, the AGM in April and in June to discuss the Open Water Provincials.

Rod moved to adjourn the meeting at 3:30 pm. Mike seconded.

Nancy Ryan, Secretary

Gilles Beaudin, President